

Project Title

Project Number

Final Project Report to Wildlife Habitat Canada (WHC)
for fiscal year 200█/200█

Prepared by:
Name and Contact Information

Date

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Project Title

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1.0 EXECUTIVE SUMMARY

This section should be approximately 200 words and provide an overall description of the project, for example:

- Purpose/Overall goal(s) & objectives
- Need (e.g. significance of the project)
- Activities completed
- Habitat conservation achievements/benefits.

2.0 GOALS & OBJECTIVES

This section should list the project goals & objectives (based on section 2.2 – *Project Description* in the project funding application form and associated NAWCA proposal(s) submitted to WHC).

3.0 PARTNERS

This section should list the partners that have provided cash and in-kind contributions to the project (based on the budget presented in section 3.0 – *Financial Summary* of the project funding application form submitted to WHC). These partners should also be included in section 6.0 – *Financial Summary* of this report.

4.0 ACTIVITIES & RESULTS

This section should list the activities completed and results obtained (based on section 2.2 – *Project Description* in the project funding application form and associated NAWCA proposal(s) submitted to WHC) towards the achievement of the project goals & objectives, including the:

- benefits to habitat (i.e. influences on wetlands, land/water use, policy decisions, etc.)
- relevance to provincial and/or national conservation initiatives (i.e. stewardship, habitat protection, ecosystem management, watershed management/water quality, etc.).

5.0 COMMUNICATIONS ACTIVITIES

This section should include summary information regarding:

- to whom, when, where, etc. the project results & achievements have been communicated
- how WHC's contribution to the project has been acknowledged/recognized (e.g. website, fact sheet/brochure, meeting/workshop/conference, newspaper/magazine article, PowerPoint presentation, etc.).

A sample(s) of project communication products may be included in section 7.0 – *Appendices* of this report.

6.0 FINANCIAL SUMMARY

This section should indicate the project revenues and expenditures in the 200█/200█ fiscal year (based on the anticipated sources of funding identified in the budget in section 3.0 – *Financial Summary* of the project funding application form submitted to WHC).

| 200█/200█ Financial Summary | | | |
|--|-------------|----------------|--------------|
| <i>Revenue</i> | <i>Cash</i> | <i>In-Kind</i> | <i>Total</i> |
| (List Contributing Partners) | | | |
| | | | |
| | | | |
| TOTAL REVENUE | | | |
| <i>Expense</i> | <i>Cash</i> | <i>In-Kind</i> | <i>Total</i> |
| (List project activities and/or expenditure items) | | | |
| | | | |
| | | | |
| TOTAL EXPENSES | | | |

7.0 APPENDICES

7.1 Map and Description of Project Location(s)

Include a map and description of the project location(s) based on the information provided as part of the *Description of Project Location* in section 2.2 of the project funding application form and relevant NAWCA proposal(s) submitted to WHC.

7.2 Project Images (if available)

Include any electronic images related to the implementation of the project in 200█/200█.

7.3 Sample(s) of Project Communications (if available)

Include a sample(s) of any project communications (e.g. website page print out, fact sheet/brochure, newspaper/magazine article, PowerPoint presentation, etc.) produced with respect to the implementation of the project in 200█/200█, based on the information provided as part of the *Communication and Dissemination of the Achievements/Benefits* in section 2.2 of the project funding application form.